

Government of India
Ministry of Jal Shakti,
Department of Water Resources, RD&GR,
Central Water and Power Research Station
Khadakwasla, Pune – 411 024.

C I R C U L A R

No: 680/10/2025(9)/R & P Cell / 1163

Dated: 10 OCT 2025

Sub: Amendment/Framing of Recruitment Rules of Chief Administrative Officer.

Ministry of Jal Shakti, Department of Water Resources, RD & GR has conveyed this office to seek comments of the stakeholders in the draft Recruitment Rules of Chief Administrative Officer.

Accordingly, Draft Recruitment Rules for the post of Chief Administrative Officer is placed in the CWPRS Website / Intranet and e-office with a request to stakeholders to submit their comments on the same to Administration **by 09.11.2025** for onward transmission to Ministry.

This is issued with the approval of Director, CWPRS.


(Amit Kulhare)
Scientist 'C' &

I/c Chief Administrative Officer

Encl. as above.

Copy to: Shri P.S. Solanki, Scientist C for uploading the above Circular and the enclosed draft Recruitment Rules on the CWPRS Website and Intranet for a period of 30 days (i.e. upto 09.11.2025) for comments of the stakeholders.

(TO BE PUBLISHED IN PART II SECTION 3, SUB SECTION (i) OF THE
GAZETTE OF INDIA)

Government of India
Ministry of Jal Shakti
Department of Water Resources,
River Development & Ganga Rejuvenation.

New Delhi, the _____ 2025.

Notification

G.S.R. _____ In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the **Ministry of Water Resources, River Development and Ganga Rejuvenation, Central Water and Power Research Station, Pune, Chief Administrative Officer, Recruitment Rules, 2011**, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the **post of Chief Administrative Officer in the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, Central Water and Power Research Station, Pune**, namely :-

1. Short title and commencement - (1) These rules may be called the **Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, the Central Water and Power Research Station, Pune, Chief Administrative Officer (Group 'A') Recruitment Rules, 2025**.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. Number of Posts classification and scales of pay - The number of the said post, its classification and the Pay Level in the Pay Matrix or the pay scale attached thereto shall be as specified in columns 2 to 4 of the Schedule, annexed to these rules.

3. Method of recruitment, age limit, and qualifications, etc. - The method of recruitment age- limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 13 of the said Schedule.

4. Disqualification - No person, -

- a. who has entered into or contracted a marriage with a person having a spouse living, or
- b. who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Savings** - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Casts, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post.	Number of posts.	Classification.	Pay in Pay Level of Pay Matrix/ pay scale.	Whether selection post or Non-Selection post
1	2	3	4	5
Chief Administrative Officer	01 * (2025) *Subject to variation dependent on workload.	General Central Service Group 'A' Gazetted, Ministerial	Pay Level 11 of Pay Matrix (Rs. 67,700 – 208,700)	Not applicable

Age limit for Direct recruit.	Educational and other qualification required for Direct recruit	Whether age and qualification prescribed for direct recruits will apply in the case of promotees.	Period of Probation, if any	Method of recruitment whether direct recruitment or by promotion or deputation / absorption and percentage of the vacancies to be filled by various methods.
6	7	8	9	10
Not applicable	Not applicable	Not applicable	Two years for promotees	Deputation (including short term contract)/Promotion.

In case of recruitment by promotion/ deputation /absorption, grades from which promotion or deputation or absorption is to be made.

Officers under the Central Government/State Governments/ Union Territories / Universities / Public Sector Undertakings / Recognized Research Institutions / Semi Government / Autonomous / Statutory organizations:

a.

i. holding analogous posts on a regular basis in the parent cadre or Department ;

or

ii. with 05 years regular service in the grade of Pay Level 10 of Pay Matrix or equivalent in the parent cadre or department;

or

iii. with 08 years regular service in the grade in Pay Level 8 of Pay Matrix or equivalent in the parent cadre or department ;

and

b. Having five years experience in administrative and establishment matters.

Note 1:- The departmental Administrative officer in Pay Level 7 of pay matrix with 09 years regular service in the grade shall also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note 2:- Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

Note 3:- The maximum age-limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
12	13
Departmental Confirmation Committee (for confirmation consisting of) : 1. Joint Secretary or Commissioner, Ministry of Jal Shakti, Department of Water Resources, RD & GR - Chairman 2. Director, CWPRS, Pune - Member	Consultation with the Union Public Service Commission is not necessary for filling up for post.

3. Scientist – 'E', CWPRS, Pune
- **Member**

(F.No. _____)

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Under Secretary to the Government of India